

Life Styles Inventory™ / Group Styles Inventory™ Application Form



SECTION 1: PROGRAM SCHEDULE

LOCATION	PROGRAM	PROGRAM DATES	CLOSE DATE	SELECT
SYD	Program 1	3-4 Apr 2019 / 8-9 May 2019	15 Feb 2019	
SYD	Program 2	1-2 May 2019 / 29-30 May 2019	15 Mar 2019	
MEL	Program 3	16-17 May 2019 / 27-28 Jun 2019	5 Apr 2019	
BRI	Program 4	5-6 Jun 2019 / 3-4 Jul 2019	26 Apr 2019	
SYD	Program 5	12-13 Jun 2019 / 24-25 Jul 2019	10 May 2019	
SYD	Program 6	3-4 Jul 2019 / 7-8 Aug 2019	24 May 2019	
MEL	Program 7	10-11 Jul 2019 / 14-15 Aug 2019	24 May 2019	
PER	Program 8	30-31 Jul 2019 / 10-11 Sep 2019	14 Jun 2019	
SYD	Program 9	21-22 Aug 2019 / 25-26 Sep 2019	12 Jul 2019	
SYD	Program 10	11-12 Sep 2019 / 9-10 Oct 2019	2 Aug 2019	
MEL	Program 11	18-19 Sep 2019 / 16-17 Oct 2019	2 Aug 2019	
SYD	Program 12	2-3 Oct 2019 / 30-31 Oct 2019	23 Aug 2019	
SYD	Program 13	6-7 Nov 2019 / 4-5 Dec 2019	27 Sep 2019	
MEL	Program 14	13-14 Nov 2019 / 11-12 Dec 2019	27 Sep 2019	
SYD	Program 15	11-12 Dec 2019 / 15-16 Jan 2020	1 Nov 2019	
MEL	Program 16	15-16 Jan 2019 / 26-27 Feb 2020	22 Nov 2019	
SYD	Program 17	22-23 Jan 2020 / 19-20 Feb 2020	6 Dec 2019	
PER	Program 18	4-5 Feb 2020 / 3-4 Mar 2020	13 Dec 2019	
SYD	Program 19	12-13 Feb 2020 / 11-12 Mar 2020	3 Jan 2020	
SYD	Program 20	18-19 Mar 2020 / 15-16 Apr 2020	7 Feb 2020	
MEL	Program 21	25-26 Mar 2020 / 29-30 Apr 2020	7 Feb 2020	

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N.B. Place on a Program are not guaranteed without a completed Application being received and processed by Human Synergistics. Places are allocated on a first come first served basis.

SECTION 2: APPLICANT DETAILS

Name:			
Job Title:			
Company:			
Work Phone:		Mobile:	
E-mail:			
Street Address:			
City:		State:	Postcode:
If your Organisation is not currently doing business with Human Synergistics, please complete all details below.			
ABN:		Purchase Order:	
Accounts Phone:		Accounts Email:	
P.I. Insurance Number:		Insurance Provider:	
Amount Indemnified for:			

SECTION 3: PREREQUISITES

The LSI/GSI Accreditation Program assumes prerequisites of two (2) demonstrated competencies, namely coaching and facilitation skills.

Please attach a copy of your CV which lists your relevant professional qualifications and any continuing education programs you have attended, not limited to but including coaching and facilitation.

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SECTION 4: NOMINATED CLIENT DETAILS

Please see page 4 for further information. Applications will not be processed without these details.

1. First person you will be debriefing after training

Clients Name:	
Clients Organisation:	
Clients Email Address:	

2. (Not included in the cost of Accreditation)

Clients Name:	
Clients Organisation:	
Clients Email Address:	

2. (Not included in the cost of Accreditation)

Clients Name:	
Clients Organisation:	
Clients Email Address:	

ACCEPTANCE OF TERMS AND CONDITIONS

I understand and accept the terms and conditions attached to this form.

Name: _____

Signature: _____ Date: _____

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Readiness Statement

We advise participants who are undergoing significant personal stress to postpone attendance, as the learning experiences can be intensive and unsettling emotional experiences.

Informed Consent

Participants enter the Workshop aware that the group work training involves the development of new views and new actions with respect to their own professional and personal life and that this is likely to have a significant emotional impact. In the course of the explorations and expression, participants are always in charge of and responsible for the level of their interactions and self-disclosure. The act of enrolling in itself indicates an applicants understanding and acceptance that such explorations are part of the Workshop.

Nominated Client Details

Applicants are to provide details of three (3) nominated clients at the time of application. Applications will not be processed without details for three (3) clients.

Your first client will be the first person you debrief using the LSI. They will complete their own LSI 1 & 2 and their data is essential for you to be able to attend the Technical Workshop (Part 2). This first diagnostic is included in the cost of your Accreditation, those following are not.

As you will present on three (3) clients you have debriefed in the Recall Workshop, please provide details for an additional two (2) clients, who's projects will be set up at the conclusion of the Technical Workshop. The cost of these two (2) projects *are not* included in the price of Accreditation. These will be invoiced at the time of project setup.

Accreditation deed

Applicants are to agree to, sign and return a copy of the Individual Accreditation Deed to be kept on file. Tool use may be limited until a copy has been received.

Cancellation policy

LSI/GSI Accreditation Cancellations

Cancellations or postponements will be accepted up to 35 days (5 weeks) prior to Foundations Workshop commencement at no charge. Cancellations or postponements 35 days or less, but more than 21 days from Workshop commencement will incur a fee of \$1350 (representing a cancellation fee of 50% of Workshop cost).

Cancellations or postponements 21 days or less from Workshop commencement will incur the full Workshop fee of \$2700.

Technical Workshop Transfers

Having attended a Foundations Workshop (Part 1), there will be no refund of the fee paid for the Technical Workshop component unless extenuating circumstances exist.

Transferring to an alternate Technical Workshop will be accepted up to five (5) business days before Workshop commencement and will not incur a fee, provided transfers are to an alternate Workshop held within a three (3) month period of the Foundations Workshop. Transfers will be dependent on availability.

Transfers with five (5) business days or less notice, if they can be accommodated, will incur an administration fee of \$550.

Recall Workshop Cancellations

Cancellations or postponements will be accepted up to 10 business days before the Workshop.

Cancellations or postponements 10 days or less, but more than five (5) business days from Workshop will incur a fee of \$150.

Cancellations or postponements five (5) working days or less will incur the full Workshop fee of \$550.

HUMAN SYNERGISTICS AUSTRALIA (HSA) TERMS & CONDITIONS

1. Definitions and Interpretation

1.1 Definitions

- 1.2 **Agreement** means the Scope of Works incorporating by reference these Standard Terms and Conditions.
- 1.3 **Commencement Date** means the effective date set out in the Scope of Works.
- 1.4 **Company** has the same meaning as it does in the Scope of Works.
- 1.5 **Fee** means the fees set out in the Scope of Works.
- 1.6 **Deliverables** means the deliverables set in the Scope of Works
- 1.7 **Premises** means HSA's business premises.
- 1.8 **Applicable Insurance** means HSA's business premises
- 1.9 **HSA** means Human Synergistics Australia Pty Limited

2. Remuneration and Payment of Terms

- 2.1 The Fee shall be paid within 30 days from the date of issue of each invoice or otherwise as agreed in writing between HSA and the Company.
- 2.2 In the event that invoices are not paid within the time provided HSA may:
 - (a) terminate its agreement to provide credit following which all outstanding invoices become immediately due and payable; and
 - (b) suspend the provision of any or all goods and services until all invoices in arrears are paid.
- 2.3 If the Company disputes any part of an invoice the Company must notify HSA within 7 days of its receipt and pay that part which is not in dispute.

3. GST

- 3.1 The Company must pay and indemnify HSA against all taxes and duties payable in respect of this Agreement, and any supply made under the Agreement and the Fees (excluding any income tax payable by HSA) upon submission of a valid tax invoice.
- 3.2 If GST is imposed on any supply made by HSA under this Agreement, the Company must pay in addition to the Fee (unless the Fee already includes GST), an additional amount equivalent to the GST payable.

4. Termination

4.1 Termination with cause

- 4.2 HSA may terminate this Agreement by giving 7 days notice in writing to the Company if any of the following events occur:
 - (a) If the Company commits a breach of any of the terms or conditions of this Agreement and such breach is not rectified within 7 days after the Company receives notice from HSA directing rectification of that default; or
 - (b) If the Company enters into liquidation, administration or receivership.
- 4.3 If such notice is given, this Agreement ends at midnight on the day on which that Notice expires.
- 4.4 The Company may terminate this Agreement by giving 7 days notice in writing to HSA if any of the following events occurs:
 - (a) HSA commits a breach of any of the terms or conditions of this Agreement and such breach is not rectified within 7 days after HSA receives notice from the Company directing rectification of that default; or
 - (b) If HSA enters into liquidation, administration or receivership.

5. Intellectual Property

- 5.1 The property in all documents produced under this Agreement in relation to the Services (the **Deliverables**) including title and all Intellectual Property Rights will vest upon their creation in the Company except HSA Materials as defined in this clause. Upon completion of the Services, the Company must deliver to HSA the originals and all copies and reproductions of all documents required by HSA.

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- 5.2 Unless otherwise instructed by HSA, all manuals, standard drawings, computer programs and other documents supplied to the Company for reproduction or guidance during the course of the Agreement must be returned to HSA by the Company upon termination or completion of the Agreement.
- 5.3 Notwithstanding anything to the contrary in this clause or this Agreement, the Deliverables will not include any of HSA's intellectual property and/or any information or materials developed, copyrighted or marketed by HSA or its affiliated companies (including but not limited to all surveys, simulations, feedback reports, support materials, methods, formulas, inventions, trade secrets and know-how) developed prior to the date of this Agreement or which are not exclusively developed for the Company under this Agreement ("**HSA Materials**"), whether or not used in conjunction with the Company's Information, or Intellectual Property, all of which shall remain the sole and exclusive property of HSA.
- 5.4 The Company will both during and after the period of this Agreement do all such acts and things, and sign all such documents, as HSA or its lawyers may reasonably request to secure HSA's ownership or rights in the HSA Materials.
- 5.5 By way of example, following the administration of HSA survey to Company employees, all of the testing materials, basic scoring and feedback materials, as well as the scoring methodology and feedback methodology, and all underlying and ancillary materials and information, shall be HSA Materials and remain the property of HSA; the survey responses, scoring results, and feedback reports generated in response to the survey, as well as Company employee information collected or revealed in the administration of the survey, shall form part of the Deliverables and remain the property of the Company. The Company shall have no right to use or reuse HSA Materials, whether or not incorporated into the Deliverables, without the express written consent of HSA.
- 5.6 The Company agrees that the Deliverables shall only be used for the limited purpose for which HSA was engaged.
- 5.7 The Company agrees that the Deliverables shall not be used for the purpose of employee recruitment, promotion or termination.

6. Copyright

- 6.1 Copyright applies to HSA Materials.
- 6.2 HSA Materials shall not be reproduced or copied without the written approval of HSA and in those instances only where proper attribution is made by use of a Copyright Notice attributing authorship to HSA. Where the reproduction is in a non-English language publication the Copyright Notice shall be in both English and the non-English language.

7. Confidentiality

- 7.1 The parties agree to that during the term of this Agreement they may become acquainted with or have access to each other's Confidential Information. Each party agrees to keep the other's Confidential Information confidential and use it only for the purposes of this Agreement. Each party agrees that both during and after the term to maintain the Confidential Information and to prevent its unauthorised disclosure to or use by any other person, firm or company, unless or until authorised in writing by the other party to disclose any Confidential Information.
- 7.2 The parties agree that they will not:
- (a) use the Confidential Information for any purpose other than for the benefit of the party who holds such Confidential Information either during or after the term;
 - (b) remove the Confidential Information from any premises without the written consent of the other party;
 - (c) for whatever reason, either for itself or any third party, appropriate, copy, memorise or in any manner reproduce any of the Confidential Information.
- 7.3 The parties agree to return any or all of Confidential Information howsoever embodied on the request of the other party.
- 7.4 The parties agree that they will not, both during or after the term for whatever reason, make improper use of the Confidential Information acquired by virtue of this Agreement, to gain directly or indirectly, an advantage for itself or for any other person or to cause detriment to the other party.
- 7.5 Nothing in this Agreement will impose an obligation on either party with respect to maintaining confidence regarding information which is generally known or available by publication, commercial use or otherwise than as a result of a breach by a party of its obligation in this section.
- 7.6 The terms of this Agreement are confidential and will not be disclosed to any person for any reason other than to the parties' professional advisers or as required by law.

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8. Delegation, Indemnity and Insurance**8.1 Delegation**

8.2 HSA may delegate the performance of any obligation under this Agreement without the consent of the Company. HSA is solely responsible for all acts or omissions of any delegate of HSA.

8.3 Insurance

8.4 The Company must, during the term of this Agreement and for a period of 6 years thereafter maintain, at its own cost, insurance policies. Exempting HSA of any and all liability of HSA to the company pursuant to this agreement. The Company must produce the policy or policies of insurance and certificates of currency to the Company on request.

9. General**9.1 Entire Agreement**

9.2 This Agreement and the documents referred to in it supersedes all previous Agreements and embodies the entire Agreement between the parties in relation to their subject matter. Accordingly, any thing (such as correspondence, negotiations or representations before this Agreement is signed or an arrangement or understanding) not reflected in this Agreement (or a document referred to in it) does not bind the parties and may not be relied on by them. In the event that the parties enter into any subsequent agreement or service level agreement these terms and conditions shall prevail to the extent that there is any inconsistency or overlap.

9.3 Severance

9.4 If a clause in this Agreement is void, illegal or unenforceable, it may be varied to give effect to the intention of this Agreement or severed without affecting the enforceability of the other provisions in this Agreement.

9.5 Variation and waiver

9.6 Unless this Agreement expressly states otherwise, this Agreement may only be amended in writing signed by all the parties.

9.7 A provision of this Agreement may only be waived in writing signed by the person who has the benefit of the provision and who is therefore to be bound by the waiver.

9.8 A waiver by one party under any clause of this Agreement does not prejudice its rights in respect of any subsequent breach of this Agreement by the other party.

9.9 A party does not waive its right under this Agreement because it grants an extension or forbearance to the other party.

9.10 Governing law and jurisdiction

9.11 This Agreement and the transactions contemplated by this Agreement are governed by the law enforced by New South Wales.

9.12 Each of the parties irrevocably submits to the jurisdiction of the Courts of New South Wales and all Courts called to hear appeals from the Courts of New South Wales in respect of this Agreement or its subject matter.

9.13 Survival of terms

9.14 The terms of this Agreement survive its termination and the parties remain bound in perpetuity.

9.15 Counterparts

9.16 This Agreement may be made up of counterparts. Once signed, all of the counterparts, taken together, will constitute the one document.